



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

20 March 2023

To: MEMBERS OF THE LICENSING AND APPEALS COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Licensing and Appeals Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 28th March, 2023 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance on the Conduct of Meetings

5 - 6

## **PART 1 - PUBLIC**

2. Apologies for Absence

3. Declarations of Interest 7 - 8

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 9 - 10

To confirm as a correct record the Minutes of the meeting of Licensing and Appeals Committee held on 29 November 2022

5. Minutes of Panel 11 - 14

To receive the Minutes of the following meetings of the Licensing and Appeals Committee sitting as a Panel:

- Minutes (1) and (2) of 21 November 2022 in respect of Taxi Hearings

### **Matters for recommendation to the Council**

6. Animal Licensing Policy 15 - 44

Following a period of public consultation an updated Animal Licensing Policy was presented for consideration.

### **Matters submitted for Information**

7. Air Quality Update Verbal Report

Head of Service for Licensing, Community Safety and Customer Services will provide a verbal update on air quality matters

8. Urgent Items 45 - 46

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **Matters for consideration in Private**

9. Exclusion of Press and Public 47 - 48

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

10. Urgent Items 49 - 50

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr C Brown (Chair)  
Cllr Mrs F A Kemp (Vice-Chair)

Cllr Mrs J A Anderson  
Cllr Mrs P A Bates  
Cllr A E Clark  
Cllr M A Coffin  
Cllr D Keers  
Cllr D W King  
Cllr Mrs A S Oakley

Cllr H S Rogers  
Cllr R V Roud  
Cllr M Taylor  
Cllr D Thornewell  
Cllr F G Tombolis  
Cllr C J Williams